

*Minutes of a joint meeting between Wynyard Estate Services and representatives from  
Wynyard Parish Council (Stockton) and Wynyard Parish Council (Hartlepool)  
held in Wynyard Hall on Friday 12th April 2024 at 11:00 a.m.*

**IN ATTENDANCE:** Mark Antonopoulos - Wynyard Estate Services (WES); Kirk Thompson (WES); Stewart Renfrew - Wynyard Parish Council (Stockton); Anthony Taylor - Wynyard Parish Council (Stockton); Keith Murray-Hetherington - Wynyard Parish Council (Stockton); Keith Malcolm - Wynyard Parish Council (Hartlepool); Julie Normandale - Wynyard Parish Council (Hartlepool).

**Minute  
No.**

**Agenda item**

1. **MINUTES** of the meeting held on 9th February 2024 were **AGREED** as a true record.
2. **MATTERS ARISING:**
  - a) **Estate Rent Charges:** Mark Antonopoulos explained that the reconciliations were still being prepared covering the past 3 years. He confirmed that there would be no problem with Stewart Renfrew writing to Clive Owen LLP regarding the Rentcharge. Stewart pointed out that Stockton-on-Tees Borough Council's (SBC) grass cutting was not being synchronised with WES. Kirk Thompson mentioned that Stockton had confirmed a fortnightly grass cutting schedule but the actual day would vary. Stewart mentioned potholes on The Wynd.
  - b) **Timetable for current approved planning and community facilities:** Kirk stated that a planning application had been submitted for the new local centre and was expected to be granted in the next few months. On receipt of planning approval, the works were expected to commence in September 2024 and take 12 months to complete.
  - c) **Access to Castle Eden Walkway/maintenance/signposting:** Kirk confirmed that the height and angle of the mound at the rear of the Dere Street development still needed to be addressed by Hartlepool Bourough Council's (HBC) planning officers. The Chair of Wynyard Parish Council (Hartlepool) confirmed that he would raise this with Aiden Dobson-Booth at HBC.WES was also pressing developers regarding the extensive mud on the roads. It was confirmed that the newly built path to the south of the Robertson's site will be completed to provide access to the Castle Eden walkway.
  - d) **Walking access to glasshouse/garden cafe:** Mark Antonopoulos reiterated that there were no plans for walking access to the glasshouse/garden cafe for safety and security reasons but CHD/Wynyard Hall remains keen to have such access if any ideas mitigated the risks.
  - e) **A689 crossing/other infrastructure improvements:** Kirk confirmed that there was no further clarity on the plans for the A689 crossing/improvements. Stewart explained that he had a meeting arranged with the Chief Executive of SBC. **AGREED:** That it would be necessary to await further information from the principal local authority/highways department.
  - f) **Maintenance of play area:** Mark confirmed that this area will become the responsibility of HBC once adopted. He further added that WES has had trees planted and the area re-seeded on the green space just outside of the play area and that they intend to add goal posts for a kick about area. It was expected that the fencing would be removed in approximately 4-6 weeks once the weather has improved and allowed the land to dry out.
3. **SECURITY HUT:** Mark gave an update on planning approval for the surveillance building and advertisement consent for 'welcome' lettering sign. Additional security personnel had been recruited with an additional vehicle and all security is now managed in-house. In response to a question from Anthony (Tony) Taylor, it was **AGREED:** That WES would provide a breakdown of security services and a cost-benefit analysis regarding on-site 24/7 security.

4. **PLANNING & WORKS:** Mark advised that a new Estate Manager would be starting work the following week and she would be located within the gatehouse.
5. **DEFIBRILATORS:** Mark confirmed that existing defibrillators were being checked weekly by security personnel to make sure the green status indicator light is flashing green on the defibrillators which indicates that they are functioning normally, and the required check sheets were being returned to North East Ambulance Service (NEAS). Locations within both local council areas were still being identified for further defibrillators in addition to one previously approved near the play area.
6. **WES WEBSITE: AGREED:** To publish on the WES website the approved minutes of the joint meetings between Wynyard Estate Services and representatives from Wynyard Parish Council (Stockton) and Wynyard Parish Council (Hartlepool).
7. **WES STAFFING:** Mark advised that a new grounds estate worker would be recruited.
8. **WYNYARD FOOTBALL CLUB:** Mark explained the need to relocate access for the football club which would involve a couple of days' work. **AGREED:** To raise no objections to the work.
9. **BENCH SEATING ADJACENT TO PROPOSED BUS STOPS:** Mark gave permission on behalf of WES for Wynyard Parish Council (Hartlepool) to install metal bench seating and/or Rettendon wooden bus shelter with bench seat, subject to approval of an appropriate design.
10. **WYNYARD BUS SERVICE:** Stewart had arranged to meet transport officials from Tees Valley Combined Authority and SBC on Tuesday 16th April 2024 to raise questions following a recently introduced new bus service operated by Stagecoach, serving Wynyard Village; Wynyard Park; and Wynyard Business Park, and the proposed bus stop location plan. Mark and Kirk confirmed that WES had not received any advance notice or consultation about the service or the work being carried out on the verges.
11. **ANY OTHER BUSINESS:**
  - a) Kirk confirmed that new columns and lamps were still awaited but Coppice Lane-Stoneywood Drive was expected to be open within the next four weeks
  - b) A full 'walk over' survey/audit of woodlands/trees had been undertaken, and appropriate maintenance has been undertaken where safety issues had been identified.
  - c) Mark mentioned the need to review and update the design code relating to fence renewal etc. The issue of people running a business from a home is contained within the covenants.
  - d) The Parish Clerk (Stockton) offered to forward to WES details of the weekly planning applications registered and decided for information.
  - e) The Parish Clerk (Stockton) mentioned the D-Day 80th Anniversary on 6th June 2024 and pointed out that Wynyard does not have its own war memorial Mark explained his own vision for a monument park as a dignified place of remembrance and quiet reflection in Wynyard.
12. **NEXT MEETING: AGREED:** Friday 14th June 2024 at 11:00 a.m. at Wynyard Hall.
13. **CONCLUSION OF MEETING:** The meeting closed at 12:15 p.m.