**WYNYARD PARISH COUNCIL (HARTLEPOOL)**

**NOTICE OF THE ANNUAL MEETING OF THE COUNCIL**

Wynyard-hartlepool-pc.gov.uk

EMAIL: clerk@wynyard-hartlepool-pc.gov.uk

You are hereby summoned to attend the Annual Meeting of the Wynyard Parish Council (Hartlepool) which will be held on the 21st May 2025 at Wynyard Hall, Wynyard on Wednesday 21st May 2025 commencing at 18.30

1. **To receive and approve apologies for absence.** Schedule 12 of the Local Government Act 1972 requires a record to be kept of the members present. Members who cannot attend a meeting should tender apologies to the Parish Council as it is usual for the grounds upon which apologies are tendered also to be recorded. Under Section 85(1) of the Local Government Act 192 members present must decide whether the reason(s) for a member’s absence are accepted.
2. **Election of Chair and Vice-Chair.**
3. **Election of Councillors for the Employment Committee.**
4. **Public Forum:** The meeting will be adjourned for 15 minutes to allow public participation where the public may speak on any item on the Agenda. **Items NOT on the Agenda will not be discussed.**
5. **To receive disclosable pecuniary or other interests.**
6. **To accept and approve the Minutes of the meeting held on the 19th March 2025 and the Minutes of the Annual Parish Meeting held on the 16th April 2025.**
7. **Matter arising:**
	1. Progression of the proposed primary school – current situation.
	2. Planning Application: H/2022/0255 – Erection of 98 properties for Duchy Homes.
	3. Bus Services within Wynyard – Update following a meeting held with the Tees Valley Combined Authority and Stagecoach on the 1st May 2025.
8. **To receive, review and approve the following policies:**
	1. Standing Order
	2. Financial Regulations
	3. Complaints Procedure
	4. Health and Safety Policy
	5. Co-Option Policy
	6. Model Councillor Code of Conduct
9. **Audit 2024/2025**
	1. Section 1:To receive and approve the Annual Governance Statement 2024/25
	2. Section 2: To receive and approve Accounting Statements for 2024/25
	3. To receive and approve the Annual Internal Report 2024/25
	4. Budget Update

 10  **Litter on Wynyard Park –** update from the Clerk

 11 **Suds pond on Barratt/David Wilson Homes site.**

 12 **Robertson Homes – Suds pond landscaping and road clearing.**

 13 **Planning Applications:**

1. **H/2025/0036:** Section 73 application to vary Condition 2 of planning permission H/2022/0397 Erection of a single storey side extension and installation of 3no windows to existing ground floor gable/side elevation(west) to move proposed single storey side extension to one metre forward of the rear elevation. – 8 Wynyard Woods, Wynyard.
2. **H/2025/0101:** Approval of all reserved matters except access for the erection of a single residential dwelling pursuant to outline planning permission H/2021/0282 – 22 The Cavendish
3. **H/2025/0110:** Approval of all reserved matters except access for planning permission H/2022/0181 (outline planning application for the erection of up to 1200no dwellings with association parking, landscaping and infrastructure with all matters reserved except access) – Land north of A689 Wynyard Park, Wynyard.
4. **H/2025/0106:** Engineering works associated with the construction of an attenuation pond and rising main, the erection of a foul water pumping station and the erection of a sub-station – Bellway Homes on land at Wynyard Park, Wynyard.
5. **H/2025/0095:** Erection of a single rear extension to provide an annexe – 1 Harebell Close, Wynyard
6. **STOCKTON PLANNING APPLICATION: 25/0704/FUL** – Erection of 245 no. dwelling houses with associated Suds, open space and infrastructure works – Land north of Tees Valley Court, Glenarm Road, Wynyard Business Park.

**14 Update following a site meeting on the 7th May 2025 with Wynyard Park.**

**15 Clerks Report:**

a. Crime Figures for March 2025.

b. Microsoft 365 renewal

 c. Application to register for Filca.

 d, Parish Council Insurance

 e . Transfer of funds to savings account

**16 Parish Clerk Annual Increment/Appraisal**

EXCLUSION OF THE PUBLIC; The Council may at any point pass a resolution that under the Public Bodies (admission to Meetings Act 1960\_ the public and the press shall be excluded from the meeting during consideration of any item of business if publicity would be prejudicial to the public interest due to the confidential nature of the business to be transacted eg. Employment matters, terms of commercial tenders and negotiations for contracts and legal proceedings preparation of advice.

THE DATE OF THE NEXT MEETING IS THE 24TH JUNE 2025 AT WYNYARD HALL, WYNYARD. COMMENCING AT 18.30

Signed……………………………………………………………….

Clerk of the Wynyard Parish Council (Hartlepool)